

# Governors State University

## Civil Service Senate

### Minutes

Wednesday, November 10, 2021

11:00 a.m. – Zoom

	Present	Excused	Absent		Present	Excused	Absent
Markita Alexander (2023)				Joan Johns Maloney (2022)	X		
Stephanie Contreras-Juarez (2022)	X			Sheryl Jones-Harper (2022)	X		
				Blaise Lukasiewicz (2023)	X		
Kim Ferkula (2022)	X			Brenda Moore (2022)	X		
Dorothea Franklin (2022)	X			Susie Morris (2023)	X		
Kathleen Frossard Fisher (2023)	X			Raquel Rios-Aguirre (2022)	X		
LaSheena Fuller (2022)	X			Michelle Sebasco (2022)		X	
Brave Fung (2023)		X		Cynthia Staples (2022)		X	

**Guests:** Tasha Turner, Human Resource Representative; Kimberly Keaton, Office Manager; Sharry Murawski, Client Relations Rep I; Andrew Pitts, Immigration Specialist; Monica Holden, Administrative Aide; Jenna Putman, Program Coordinator; Judy Ferneau, IT Manager/Admin Coordinator; Scott Thesen, Specialist, Online Instruction; Karen Caesar, Director of University Events and Commencement Officer; Nicole Harrison, Space Administrator III; Rebecca Vowell; Human Resources Operations Manager; Shannon Olson, Events Administrator; Vicki Gregory, Administrative Assistant; Kevin Devos, Maintenance Repair Worker; Kristina Houston, Deputy Director of Human Resources.

**Meeting Opened At:** 11:03 AM by Vice President Susie Morris. Attendance was taken via roll call by Kathleen Frossard Fisher.

**Approval of the Minutes** July 2021 minutes were read. Stephanie Contreras-Juarez made a motion to approve the minutes. Michelle Sebasco seconded the motion. The motion passed.

**Old Business:**

**Committee Reports:**

1. **Correspondence Committee - LaSheena Fuller** Bereavement planters were sent to Susie Morris due to the loss of her mother, the family of Deidra Webb and Kimberly Wingfield due to the loss of her mother. A get well planter was sent to Sheryl Jones-Harper. Work on the Civil Service webpage needs to be completed. Assistance is needed on this task. Erin Sheffner of the Library was mentioned as someone who may be able to provide assistance.
2. **Governance Committee – Chair Needed** Johnsie McAuley-Davis has stepped down as the chair of the committee. The bylaws need to be reviewed and updated. Officer elections has not occurred in recent years and an election for Officers needs to be held soon.
3. **Financial Committee –Dorothea Franklin** The POs for planters have been paid. Dorothea cannot currently access the Civil Service Budget.
4. **Affairs Committee –LaSheena Fuller** The committee is working on organizing a calendar and hopes to put out a newsletter. New members are needed.
5. **Education Assistance Committee-Brenda Moore** Scott Thesen was awarded the Eric Nicholson Award for the Fall Semester. The children of Konya Sledge and Raquel Rios-Aguirre received the two Fall Civil Service Employee Dependent Awards. Spring 2022 applications will be sent out soon with a deadline of January 7, 2022.

#### **Representative Reports:**

1. **EAC Committee Rep – Sheryl Jones-Harper** The term for the EAC representative is up. EAC election information will be provided soon.
2. **EOM Committee Rep – Raquel Rios Aguirre** A new chair is needed for this committee.
3. **Dining Advisory Committee Report-Susie Morris** No Report
4. **President’s Report – Sheryl Jones Harper** No Report

**New Business:** Ideas on how to make the Civil Service Senate a better organization were discussed. Orientation of new Civil Service employees with the possibility of a mentor being provided to them was mentioned. More participation is needed. There is strength in numbers. Many Civil Service employees are not in unions and need representation. All suggestions and ideas are welcomed as are any volunteers to implement new ideas. The possibility of an anonymous drop box for people to leave comments, suggestions or complaints was suggested. The Senate would like to host a First Friday event. The possibility of hosting one in the new calendar year was mentioned.

A motion was made by Dorothea Franklin to end the meeting. The motion was seconded by LaSheena Fuller. The motion passed. The meeting was closed at 12:04 PM.